

ELIZABETH SCHOOL DISTRICT - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT
634 S. Elbert St., P.O. Box 610
Elizabeth, Colorado 80107
Tel (303) 646-1836, Fax (303) 646-0337
www.elizabeth.k12.co.us
[twitter@esdk12](https://twitter.com/esdk12)
[facebook@esdk12](https://facebook.com/esdk12)

BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING December 12, 2016 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, December 12, 2016 in the Board Room, District Office.

1.0 CALL TO ORDER

President Deb Spenceley called the Business Session BOE Meeting to order at 6:00 p.m.

ROLL CALL:

The following BOE Directors were present:

Director Dee Lindsey
Director Carol Hinds
Director Chris Richardson
Director Richard Smith
Director Deb Spenceley

Also present: Superintendent Douglas Bissonette
Chief Finance Director Ron Patera
HR Director Kin Shuman
Technology Director Marty Silva
Communications Director Melissa Hoelting

3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

Recognition of EHS State Qualifiers

The Elizabeth Cross Country Program completed a very successful season. The Elizabeth girls earned a spot at the state 3A meet with a first place finish at regionals scoring 5 runners in the top 16 and qualifying four individuals for the state meet. The EHS girls finished 7th at State.

Individual state qualifiers:

Ashten Loeks - 2nd Place Ella Benkendorf - 7th Place Brenna Jones - 13th Place Isa Tebrugge - 15th Place

Additional team qualifiers:

Alaina Jones Brooke Richards Kayla Whitely

APPROVED

BOE Meeting December 12, 2016 - The Minutes

1 | Page

ELIZABETH SCHOOL DISTRICT - RECORD OF PROCEEDINGS

The Elizabeth boys finished a strong year with a 3rd place regional finish and a 13th place finish at State. Sophomore David Fine also earned 1st team all-state honors with his 3rd place finish at state.

Individual state qualifiers:

David Fine earned regional honors with a 1st place finish in 3A Region 5

Zac Richardson - 13th place

Additional team qualifiers:

| | | | |
|--------------|------------------|------------|------------------|
| James Finken | Braydon Campbell | Will Erzen | Braydon Campbell |
| David Lee | Caden Frasl | | |

Softball

Steve Biller earned the Colorado Springs Metro League Coach of the Year award once again. Madi Biller was named the CSML Pitcher of the Year and the Player of the Year. Sarah Geislinger earned an All-State Honorable Mention.

1st Team All-Conference:

Madi Biller Sarah Geislinger

2nd Team All-Conference:

Rachel Rucker

Honorable Mention All-Conference:

Taylor Schleisman Mayson Briddle Chandler Campbell

Boys Soccer

1st Team All-Conference:

Brad George

2nd Team All-Conference:

Dylan Benson Jacob Prouse Evan Whittington Jake Speicher

Honorable Mention All-Conference:

Zach Davis Brandon Khort

Volleyball

1st Team All-Conference:

Kyla Green Megan Wesley

Honorable Mention All-Conference:

Ashlynn Heuring

Football

1st Team All-Conference:

Wyatt Thies – TE & DL Dylan Bensen – K Ty Oliver – DB

2nd Team All-Conference:

| | | | |
|--------------------|---------------------|------------------|---------------------|
| Mason Anthony – DB | RJ Wagner – OL & DL | Dylan Bensen – P | Rece Lehberger – OL |
| Ty Oliver – QB | Reece Ullery | | |

ELIZABETH SCHOOL DISTRICT - RECORD OF PROCEEDINGS

Honorable Mention All-Conference:

Mason Anthony – WR Luke Walker – LB Ian McMullen – LB Kainen Nicholas – DB

Gymnastics

The 2016 gymnastic state medalists include Lexye Wood, 4th place on floor; Ashley Lindsay, 4th place on beam; and Amanda Taylor, 6th place on vault and 7th place All-Around.

1st team All-Conference:

Amanda Taylor

2nd team All-Conference:

Lexye Wood Dillon Lind

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Hinds

Motion seconded by Director Richardson

ROLL CALL:

Director Hinds – aye

Director Lindsey – aye

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5–0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from meeting November 14, 2016.

Motion Moved by Director Richardson

Motion Seconded by Director Spenceley

ROLL CALL:

Director Hinds – Abstain

Director Lindsey – Abstain

Director Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 3–0

7.0 COMMUNICATIONS

7.1 HR Update

HR Director Kin Shuman shared an update on the total compensation summary that was provided to all employees in November. The summary provides a comprehensive overview of the compensation employees receive for hours worked, holidays, leave, etc. In addition, the summary provides information on the contributions by the district on behalf of the employee for insurance, retirement and employer required taxes.

Human Resources recently completed the EEO-5 Report that is a requirement of the U.S. Equal Employment Opportunity Commission (EEOC) and the Office for Civil Rights (OCR) of the Department of Education. The report is conducted biennially and covers all public elementary and secondary school districts which are required to indicate the composition of their work forces by gender and race/ethnic category.

ELIZABETH SCHOOL DISTRICT - RECORD OF PROCEEDINGS

One of the benefits of being a small district is that HR Director Shuman is able to meet with all new employees personally to go over paperwork. However, he's looking to bring technology into the onboarding process so new employees can fill out forms online and submit them electronically to create a more efficient process.

Director Spenceley brought up discussion that occurred at the CASB conference about waivers for teachers who are not licensed. HR Director Shuman thought it could be helpful, that it would expand our hiring options and it's something to look into at some point.

The district just hired two new bus drivers, a hired bus paraprofessional and sub bus driver. It's difficult to find applicants as the district has tapped out local population for potential candidates.

7.2 Technology Update

Technology Director Marty Silva shared information about the Student Data Transparency and Security Act that was passed in May. The state law outlines what personal identifiable information (PII) is and how it must be protected. It also provides a number of new requirements for vendors, the Colorado Department of Education (CDE) and school districts to ensure the security of PII. There are a few key dates and deliverables the district will watch to ensure compliance with the act.

7.3 Chief Financial Officer Update

Chief Financial Officer Ron Patera reviewed checks over \$5,000 and financial statements. Expenditures were typical with the addition of one-time payments for the track resurface, septic system design, concrete work at the middle school, and a few other one-time expenses.

Due to the change in how the district accounts for capital expenditures, there are some cost centers over the 33 percent benchmark for this time of year.

Next month a revised budget proposal for Fiscal Year 2016-17 will be presented to the board for approval. A revised budget is routinely presented to the board mid-year when there's a clearer picture of expenditures. There will be some capital expenditures added to the revised budget, including costs to repair the water tower near transportation. The water tower is used to irrigate our athletic fields and the landscaping at the middle and high schools. Technology purchases will also be added to the budget for this fiscal year so the items can be acquired and set up before staff arrive for the start of the new school year.

Based on information received from the Assessor's office and the CDE's calculations using the school finance formula, the mill for the general fund will be 26.788 mills while the rate for the bond fund will be 9.048 mills, for a combined rate of 35.836 mills. The total millage is lower by 0.886 year-over-year. The mill change also takes into account the recommendation by the auditor to spend down reserves within the Bond Redemption Fund. This year's net total assessed valuation of property within school district boundaries increased by \$3,651,114. Of that, \$2,806,600 was attributed to new construction.

7.4 Superintendent Report

Superintendent Bissonette gave an update on state accreditation. The district requested reconsideration for Elizabeth High School, Running Creek Elementary and for the district. The decision on the district's reconsideration is expected soon and a decision on the reconsideration of the schools' rating is expected in January.

The district received a message from a Running Creek Parent in response to the Oct. 24 BOE Recap that highlighted information about the accreditation. The letter was read to board members.

"I love getting these updates and hope you understand how much I as a parent appreciate all efforts within the district.

While I understand and hold an extreme value to academic standards of excellence, one thing I feel is missing from this report, is the appreciation for other standards (compassion, integrity, security, communication etc.) that in my opinion, have been highly achieved, especially in my experience at Running Creek Elementary.

ELIZABETH SCHOOL DISTRICT - RECORD OF PROCEEDINGS

My boys (age 5 and 6) attended 3 different districts last year due to us having to move away from a domestic situation. One in California, Douglas County, and then Elbert. When we moved back, I was so excited to have them in Douglas schools where I grew up and had an incredible experience, however my children's simply was sub par [sic]. We were just another number, another name, and everything was focused on them hitting academic goals when no one took the time to realize they would not excel academically until they felt like they were in a safe environment.

Every single person within Running Creek Elementary has made us not only feel safe, but also loved, protected and encouraged. From the leadership of Principal Krueger, school counselor Mrs Tarr, and especially their teachers Mrs Klein and Mrs McKendree (not to be remiss on the front office staff, specials teachers, the bus system, and all others), I cannot express my overwhelming amount of appreciation enough.

Now my kids have been given a platform to feel important and loved, which has allowed for them to excel academically. Statistics on paper can always stand to improve, but the importance behind all other values is something that should be held at an equally high importance and has absolutely been provided at RCE.

I hope my message is shared, thank you all for reminding us that Elizabeth is a growing and thriving community, still with small town values.

-Jennifer Goodhue"

Superintendent Douglas Bissonette presented a session on teacher salary equity to a standing-room only group of school board members and education leaders at the Colorado Association of School Boards (CASB) conference in Colorado Springs last week. The presentation covered the serious inequities between teacher salaries among Colorado school districts and the effect it has on rural school districts' abilities to attract and retain qualified teachers.

Superintendent Bissonette's CASB presentation is similar to presentations he has given for numerous education groups over the past year. There has been an increasing acknowledgement of the funding inequities facing rural districts and the need to find solutions. The CASB presentation and data points have been shared with all CASB attendees, many school district board members and key Colorado legislators. The goal of the CASB presentation and the ongoing conversations is to increase awareness of the issue and move education leaders and state officials to begin formulating solutions.

Efforts are paying off. CASB Executive Director Ken Delay said the messages are resonating. Following the CASB conference, Robert Mitchell, CDE Academic Policy Officer for Education Preparation, and Megan Quitter, Rural Education Outreach Coordinator for Western State University, requested a meeting with Superintendent Bissonette to discuss his presentation and work in more detail.

7.5 Board of Education Update

All five members of the Elizabeth School Board of Education attended the annual CASB Conference in Colorado Springs December 8 – 11. Board President Deb Spenceley was asked to join the CASB Legislative Resolutions Committee. Spenceley also currently serves on The CASB Federal Relations Network Committee.

8.0 Public Participation

No Public Participation

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.8.

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

ROLL CALL:

Director Hinds – aye

Director Lindsey – aye

Chris Richardson – aye

Director Richard Smith – aye

Director Deb Spenceley – aye

The motion carried 5–0

ELIZABETH SCHOOL DISTRICT - RECORD OF PROCEEDINGS

9.1 New Hires

Debra Brown, Cook/Cashier, Elizabeth High School
Timothy Scott, Bus Driver, Transportation
Catherine Klick, Sped Para Attendant, Running Creek Elementary/Preschool
Jeanette Ward, Health Technician, Singing Hills Elementary

9.2 Resignations/Terminations/Non-Renewals

Vanessa Schmit, Teacher, Elizabeth Middle School
Ellen Lancaster, Custodian, Running Creek Elementary

9.3 Transfers/Changes

Kristi Scardamaglia, Sped Para Attendant, Districtwide
Kristi Scardamaglia, Cafeteria Para, Singing Hills Elementary
Katie Aragon, Cafeteria Para, Singing Hills Elementary
Katie Aragon, Kids Club Program Leader, Kids Club
Shawnee Middleton, Childcare Floater, Singing Hills Elementary/Preschool

9.4 Extra Duty Assignments

Val Koppinger, Assistant Gymnastics Coach, Elizabeth High School
Stacey Folmar, Head Gymnastics Coach, Elizabeth High School

9.5 Substitutes

Marla Cole, Substitute Office
Lois Noe, Substitute Bus Driver
Fred Noe, Substitute Bus Paraprofessional
Judith Rogers, Substitute Office
Penny Hish, Substitute Teacher
Amber Bridges, Substitute Paraprofessional

10.0 Action Items

10.1 District 2017-2018 Calendar

A motion was made to approve Action Item 10.1
Motion Moved by Director Smith
Motion Seconded by Director Richardson

ROLL CALL:

Director Hinds – aye
Director Lindsey – aye
Chris Richardson – aye
Director Richard Smith – aye
Director Deb Spenceley – aye
The motion carried 5–0

10.2 FHS 2017-2018 Calendar

A motion was made to approve Action Item 10.2
Motion Moved by Director Hinds
Motion Seconded by Director Richardson

ELIZABETH SCHOOL DISTRICT - RECORD OF PROCEEDINGS

ROLL CALL:

Director Hinds – aye
Director Lindsey – aye
Chris Richardson – aye
Director Richard Smith – aye
Director Deb Spenceley – aye
The motion carried 5–0

11.0 DISCUSSION ITEMS

11.1 CASB Convention debrief and follow up

12.0 BOARD PLANNING

The next regular board meeting will be January 9, 2017.

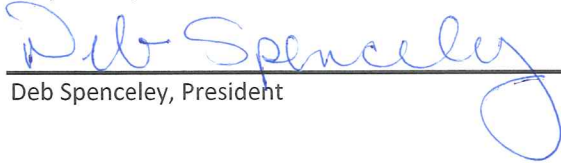
13.0 EXECUTIVE SESSION

No Executive Session

14.0 ADJOURNMENT

The regular board meeting adjourned at 6:59 p.m.

Respectfully Submitted,



Deb Spenceley, President

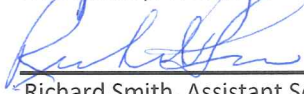
Carol Hinds, Vice President



Chris Richardson, Secretary



Dee Lindsey, Treasurer



Richard Smith, Assistant Secretary/Treasurer

Recorded by: Melissa Hoelting, Communications Director